

Guidelines for authors

Preparing your proposal

- proposal should be written with the following elements in the following order: article title, author(s), article proposal, keywords;
- should be up to 500 words.
- should be submitted together with the signed *Consent Clause of the Article Proposal Provider*

Preparing your paper (please refer to the *Template Article* when preparing your paper)

Article

- an article be written with the following elements in the following order: article title, author(s), abstract, keywords, main text (with heading/sub-headings if desired), acknowledgments, list of references, table(s) with caption(s), figure caption(s) (as a list).
- the abstract should be less than 300 words; an abstract may be presented either in unstructured or structured format.
- should contain up to **7 keywords**; make your article more discoverable, including information on selecting a title and search engine optimisation.
- should be between **6,000 and 7,000 words**, inclusive of the abstract, endnotes and list of references.
- main text should be written in English.
- references should be cited in the text with the last name of the author(s) followed by the year of publication and page in parentheses, e.g. (Pollack 2006, 53).
- figures should be high quality (1,200 dpi for line art, 600 dpi for grayscale and 300 dpi for colour at the correct size); they should be in one of our preferred file formats: EPS, PS, JPEG, GIF, or Microsoft Word (DOC or DOCX).
- please supply editable files for tables.

Book review

- a book review should be written with the following elements in the following order: title page; main text; references.
- should be between 1,000 and 2,000 words.
- should contain an unstructured abstract of 200 words.

Biographical note

- Provide a brief biographical notes on all contributors; the biographical note should not exceed 100 words.

List of References

References should be listed in alphabetical order at the end of the paper.

Examples:

Applebaum, Anne (2003) *Der Gulag* [The Gulag]. Berlin: Siedler, 332.

Arendt, Hannah (2002) *Elemente und Ursprünge totaler Herrschaft. Antisemitismus, Imperialismus, Totalitarismus* [Elements and origins of total rule. Anti-Semitism, imperialism, totalitarianism]. Munich: Piper (ninth edn).

Assmann, Aleida (2013) *Das neue Unbehagen an der Erinnerungskultur. Eine Intervention* [The new discomfort in the culture of remembrance. An intervention]. Munich: Beck.

– (2000) *Zeitschichten. Studien zur Historik* [Time strata. Studies on the history], Frankfurt: Suhrkamp.

– (2014) *Vom Sinn und Unsinn der Geschichte. Aufsätze und Vorträge aus vier Jahrzehnten* [Of the meaning and nonsense of history. Essays and lectures from four decades], ed. C. Dutt. Frankfurt: Suhrkamp.

Submitting Your Paper

All articles must be submitted by the set deadline in Microsoft Word format (*.doc). Submissions should be e-mailed as an attachment to: studies@enrs.eu.

Reviewing Your Paper

Upon submitting your article you should receive a confirmation e-mail. The review process normally takes approximately four weeks and involves screening of your work by editors to determine its suitability for the journal. You will be informed by e-mail if your work will be printed in the upcoming edition within two weeks after submission.